



## *APPOINTMENT CANCELLATION POLICY*

*Our desire is to make appointments as comfortable and convenient as possible.*

*It is the aim of this practice to provide quality dental care to our patients and to use clinical time effectively. To achieve this aim, we have an appointment management and cancellation policy.*

*We understand that unplanned issues can come up and you may need to cancel an appointment. If that happens, we respectfully ask for scheduled appointments to be cancelled or rescheduled at least 24 hours in advance by calling us on 02080757106, or email [info@cannonstreetdentalcentre.co.uk](mailto:info@cannonstreetdentalcentre.co.uk).*

*Our doctors and hygienist wants to be available for your needs and the needs of all our patients. When the patient does not show up for a scheduled appointment, another patient loses an opportunity to be seen..*

*Practice appointments which are cancelled with less than 24 hours notification could be subjected to a cancellation fee.*

*The Cancellation and No Show fees are the full responsibility of the patient.*

*Thank you for being a valued patient and for your understanding and cooperation.*

*If you have any question or concerns please don't hesitate to ask us.*

*Sincerely Cannon Street Dental Team*